

# **Central Ohio Youth Ice Hockey Officials Association Constitution and By-Laws**

## **ARTICLE I**

### **SECTION I**

The name of the Association shall be the Central Ohio Youth Ice Hockey Officials Association (COYIHOA).

## **ARTICLE II**

### **SECTION I**

The object of the Association is to promote Hockey officiating in the Central Ohio area through meetings, rules discussion and interpretations sessions, training seminars, Officials evaluations and similar activities by maintaining a relationship with the USA Hockey Association.

The association will arrange assignments on behalf of its members with leagues, teams and associations through their assignors, coaches and league administrators.

## **ARTICLE III**

### **SECTION I**

There shall be two classifications of membership: Regular and Associate.

Regular members must be registered as a USA Hockey Official. Associate membership is for any member interested in ice hockey officiating in Central Ohio who is not a USA Hockey registered official. Associate members may attend meetings and rules interpretation discussions, but shall not have voting privileges on business matters. Any Official, who is not in good standing with USA Hockey and the Central Ohio Youth Ice Hockey Officials Association, will be considered an Associate Member and cannot be scheduled for game assignments.

### **SECTION II**

Regular and Associate members will be charged an annual membership fee. The fee shall be paid prior to the start of each season for each member to remain in good standing. The ice hockey season begins and ends as defined by the USA Hockey Association.

## **ARTICLE IV**

### **SECTION I**

There shall be semi monthly business meetings and rules discussion and interpretation sessions beginning in October and ending in March each year. All meetings will be held at locations determined by the board of directors. The agenda for the meetings will consist of an association business update, treasury report, rules discussion and interpretations, and payment of officials for the preceding months games officiated.

### **SECTION II**

A Regular Member of the Association must attend one scheduled meeting each month of the season. Attendance records will be maintained at each scheduled meeting. Any member, who does not attend a meeting during a given month, will not be scheduled to work/officiate during the following month.

### **SECTION III**

Special meetings may be held at any time and place as ordered by the Board of Directors.

## **ARTICLE V**

### **SECTION I**

The board of directors shall consist of a Director, Director of Scheduling, Secretary, Treasurer and Director of Official Development. The Director will appoint these positions initially. The terms for Secretary and Treasurer will be three years or upon resignation at which time a committee consisting of the three directors and two regular members will select replacements from the current association membership. The Director position will be appointed by the officers upon resignation of the director or by unanimous vote of the other directors. The other director positions will have a term of three years or upon resignation of a director.

The current association members will make Director of Scheduling and Director of Official Development nominations with final selection by the Association Director, Secretary and Treasurer plus two association members at large.

Only individuals that have been a member of the association in good standing for the past two years are eligible for officer positions. Officers may be reelected for consecutive terms.

## **ARTICLE VI**

### **SECTION I**

It shall be the duty of the Director to conduct all meetings, appoint any standing committees, fill any vacant terms of office and perform all duties pertaining to such office. The Director shall have the duties of examining all applicants for membership. The director will fill any temporary committee vacancies in the event of a director resignation until a replacement is elected.

### **SECTION II**

The Director of Scheduling shall make himself familiar with the duties of the Association Director and assume all duties in the event of his absence. It shall be the duties of the Director of Scheduling to assist the Association Director with any duties. The Director of Scheduling shall be responsible of collecting and compiling the game schedules for all USA Hockey registered in Central Ohio. He/She shall assign officials for all USA Hockey sanctioned games played in Central Ohio. All registered COYIHOA officials shall be responsible for providing the Director of Scheduling with their availability for upcoming games. The Director of Scheduling may appoint members to aid in scheduling. The association shall reimburse the Director of Scheduling for costs associated with his/her duties and additional compensation as approved by the association directors.

### **SECTION III**

The Secretary shall record the minutes of all meetings and keep attendance records of those meetings. The Secretary shall collect and maintain current contact information of all members. The Secretary shall handle all communications between the association and its members. The Secretary shall be reimbursed by the association, pending approval of the Treasurer, for any costs associated with his/her duties.

### **SECTION IV**

The Treasurer will be responsible for collection of payment for all games officiated by the associations' members and for payment to the officials. Collection will be performed at the time the teams provide their game schedules or by the 10<sup>th</sup> of the month following the games. Payment to the officials will occur at the monthly membership meetings or by the 20<sup>th</sup> of the month following the games. The Treasurer is responsible to provide a "Treasurers Report" at each of the monthly membership meetings.

### **SECTION V**

The Director of Official Development is responsible for conducting official evaluations, conducting rule interpretation meeting, seminars and is a member of the Officials Disciplinary Committee. The Director of Official Development will appoint additional officials to work as evaluators with the approval of the association directors. The USA Hockey Officials Evaluation Form will be used. This form will be used to evaluate officials during game assignments. New and Level One officials will be evaluated a minimum of once per season. All other officials will be evaluated as deemed necessary by the Director of Official Development. Evaluation along with the officials USA Hockey Officials registration, and current standing with the Central Ohio Youth Ice Hockey Officials Association will determine the level of game assignments for officials.

## **ARTICLE VII**

### **SECTION I**

These articles and by-laws may be altered or amended by a two-thirds majority vote of the officers at a regular scheduled business meeting. A copy of articles shall be posted on the associations' web site.

### **SECTION II**

COYIHOA officers will meet a minimum of monthly to conduct regular business meeting.